

**MINUTES OF HARDEN PARISH COUNCIL MEETING  
HELD ON 10<sup>TH</sup> MAY 2012 AT 7.30PM IN HARDEN MEMORIAL HALL**

**Present**

Councillors Mike Andrews, Julia Gregson, Matthew Gore, Kay Kirkham, Alan Sykes  
Clerk Eve Haskins  
In attendance No members of the public were present

**1/0512 Election of Chairman and Vice-chairman**

**RESOLVED** that Cllr Mike Andrews be elected as Chairman and Cllr Alan Sykes be elected as Vice-chairman for 2012/2013; Declaration of Acceptance of Office duly signed by Chair.

**2/0512 Apologies**

Apologies were received and accepted from Cllr Bagnall.

**3/0512 Declarations of Interest** - None.

**4/0512 Public Representation** - None.

**5/0512 To confirm minutes of meetings held 12<sup>th</sup> April 2012**

The minutes of the meeting held on 12<sup>th</sup> April 2012 were confirmed as a true and accurate record and signed by the Chairman.

**6/0512 To confirm Responsible Finance Officer and review bank mandate**

**RESOLVED** that:

1. Cllr Bagnall to continue in his role as RFO for the coming financial year;
2. Clerk to contact Cllr Bagnall re the possibility of taking over some of the financial administrative duties;
3. Existing signatories to remain (Cllrs Andrews, Bagnall and Sykes).

**7/0512 To confirm appointment of internal auditor**

**RESOLVED** that Alison McGonigle continue in her role as internal auditor; Clerk to send her an official letter of appointment accordingly.

**8/0512 To confirm members of the Planning Committee**

**RESOLVED** that Cllr Kirkham continue as Chairman of Planning Committee, with Cllrs Sykes and Gregson as members.

**9/0512 To confirm standing orders**

**RESOLVED** that:

1. The Parish Council's standing orders are confirmed as previously adopted;
2. Discussion re possible adoption of model financial regulations to be deferred until RFO is present at next meeting.

**10/0512 Code of Conduct**

Clerk provided update on the adoption of the revised Code of Conduct: YLCA advised that the Code adopted by BMDC is adopted by Parish Council, therefore awaiting feedback from BMDC.

### **11/0512 Parish Council accounts 2011-2012**

**RESOLVED** that the accounts of the Parish Council for the financial year 2011-12 be approved.

### **12/0512 Queen's Jubilee: tree planting and funding**

**RESOLVED** that:

1. Clerk to contact relevant party re the three trees already ordered by BMDC and ask them to contact Chairman to then meet to discuss/agree potential locations for all new trees;
2. Donation of one tree to local residents agreed, on the proviso that they agree to take full responsibility for its full maintenance (including replacing if damaged); fully acknowledge Parish Council as donating such for the jubilee; and recognise that tree is a one-off donation to commemorate the jubilee.

### **13/0512 Memorial Hall**

**RESOLVED** that:

1. An extraordinary meeting is held to discuss the findings of the feasibility study: Clerk to liaise with all to agree date;
2. Cllr Kirkham to complete measurements of room prior to refurbishment discussions.

### **14/0512 Payments for Approval**

- **£1500.00** The Sheriff Barker Partnership
- **£25.00** internal auditor's fee
- **£13.30** Clerk's expenses

### **15/0512 Correspondence**

- Letter from Bradford District Community Fund re Queen's Diamond Jubilee Fund (£100 awarded to Harden Parish Council for commemorative oak tree);
- Email received from BMDC Cultural Services re reports of dog fouling in Memorial Hall grounds by Harden Pre-school.

### **16/0512 Planning decisions**

Notification of planning decision detailed below:

- 12/0926/HOU – 13 Ryecroft, Harden  
Construction of single storey lean-to garage – APPLICATION WITHDRAWN
- 12/0090/HOU – Ivy Farm, 2-4 Ryecroft, Harden  
Construction of single storey double garage (upon existing concrete slab) forming part of the existing driveway – REFUSED

### **17/0512 Planning Applications**

- a) **12/01748/HOU** – 20 Park View Terrace, Moor Edge High Side, Harden  
Construction of dormer window – **NO OBJECTION**;
- b) **12/01601/FUL** – Cuckoo Nest Barn, Harden Road, Harden  
New dwelling formed from existing barn - **NO OBJECTION**.

The Chairman closed the meeting at 8.55pm.

**The next meeting will be held on 14<sup>th</sup> June 2012  
at 7.15pm in  
Harden Memorial Hall**